Franklin Public Library

Board Meeting Minutes

December 5, 2024

1. Call to order by Sue Stevens, President, at 6:33 pm
2. **Roll Call**: Members Present: Sue Stevens, Rick David, Kate Barron, Katy Hagaman, Janice Cherkasky and Robin Rosen Members Absent: None
3. **Approve Agenda**: The agenda was distributed. The agenda was reviewed, and the new business of retirement and staff search was proposed to be moved to the January agenda. The amended agenda was seconded and approved.
4. **Minutes:** The minutes from the November 14, 2024 meeting distributed by Katy Hagaman were reviewed, seconded, and approved.

5. **Treasurer’s Report:** Rick David

1. The October Treasurer’s Report was reviewed, seconded and approved.

2. The most recent audit report found no issues with a clean opinion from the auditors.

8. **Maintenance:** Robin Rosen

1. Basement waterproofing is complete. Company to come clean and put all storage items back to their original location.

2. New windows have been approved by the Historical Commission. Company has come to take second measurement and the process is moving to the next step.

3. Handyman has fixed some exterior lights and will address the rest soon.

4. Public toilet required repair. It has been repaired.

5. Fall clean up has been completed. Gutters to be checked.

9. **Librarian’s Report:** Teresa Natzke

1. Libraries within the TLN network will be RFID tagging books for automated sorting. TLN has been assisting the Franklin Library with tagging and the process began this week.

10. Public Comments: None.

11. Adjournment was proposed at 7:10pm.

The next regularly scheduled monthly meeting will be held on January 9, 2025.